



## Personnel and Pupil Support Sub-Committee Annual Report 2015-2016

**Chair Marie Stout/ Barbara Burke**

### **Members**

Kirsten Branston (now resigned)  
Helen Perry (Parent governor)  
Marie Stout (Chair of governing body)  
Fr. David Pickett (Community governor)  
Barbara Burke (Committee chair, community governor)  
Kirsten Finley (Headteacher)

The remit of the committee has been expanded this year to include Human Resources (HR) issues. This has been partly to relieve the very busy Resources and Teaching and Learning subcommittees and partly to take advantage of the HR skills of Helen Perry, a new parent governor, and committee member.

The following is a summary of the actions of the subcommittee this year:

We have regularly reviewed issues related to attendance, exclusion and admissions, giving support and advice to the head on individual problems.

We have reviewed in detail the school's SRE policy and attended training in the implementation of new guidelines, particularly related to sex education - including FGM and LGBT. This education now begins in year 4 at a level deemed appropriate to the cohort maturity after an assessment process. A policy of proper vocabulary for naming body parts has been implemented throughout the school from reception.

We have looked in detail at school/parent communication, based on parent questionnaires and information from the Parent forum. The school website has been extensively reviewed and updated to give parents information about the best way to approach any issues related to their children. Staff availability is generally recognised by parents as being very good.

Safeguarding is given very high priority by the committee and Safe Recruitment training has been attended by two governors. The recent safeguarding audit performed by the Deputy Head, Alison Hodgson, was discussed and the policy has been amended on the website.

The anti-bullying policy has been reviewed.

UN 'Rights of the Child' programme was discussed in terms of changing the school ethos statement. After discussion with the children, both in individual interviews by governors with children in each year group, and following discussions in the school council a decision was made to keep our present statements - "Team Tranmere" and "Everyone included, everyone special". These are well liked and well understood by the whole school population.

The issue of the now mandatory Prevent Policy training has been discussed and this is to be organised as a local cluster event as soon as possible.

**Barbara Burke (Sub-committee Chair)**