

## **Tranmere Park Primary School Resources Sub Committee Annual Report 2015/2016**

This year we have seen new members to the committee. At the start of the academic year Kirsten Finley, Kirsty Spark, John Duffey, Alexander Ives and Diane Sanderson sat on the committee. Kirsty Spark stepped down in [January 2016](#) and John Duffey stepped down in June 2016. During the course of the academic year to August 2016 the committee had 3 new members Helen Parry (appointed September 2015), Clare Wright (new chair – appointed February 2016) and Stacey Fletcher (appointed February 2016).

The Resources committee have been charged by the full governing body with overseeing the effective use of all of the schools resources to the best of their abilities. Resources covers everything from money coming into school from the local authority to the teaching and support staff employed by the school as well as all buildings, land, materials within the school. It is our job to make sure everything and everyone in school makes a positive contribution to your child's education with value for money being an underlying principle. If the governors feel that the school is not operating efficiently as it could it is imperative that the challenge is made and the situation resolved, as in an environment of falling government funding the financial health of the school can deteriorate quickly.

Specific areas covered by the resources committee in the last 12 months have included:

1. Agreeing the school budgets for the coming financial year and recommending their adoption to the full governing body.
2. Reviewing schools performance against the agreed budget and challenging any significant variances to ensure the financial viability of the school is maintained.
3. Undertaking health and safety reviews of the school premises and making recommendations for any improvements identified.
4. Reviewing the policies and procedures relevant to the schools resources and ensuring they are fit for purpose (including educational visits).
5. Considering the impact of staff changes within the school against the approved budget to include recommendations of pay awards where applicable.
6. Considering the impact of the bulge cohort moving through school and discussing how best to arrange classes within the school to accommodate them with available staff and funds.
7. Monitoring the progress of building works / improvements within school to including the defects and on-going issues/defects of the new roof and classroom redecoration.
8. Setting rents for commercial and community groups using the schools space (this in turn generates additional income for use within school).
9. Agreeing dinner money and milk charges for the forthcoming year.
10. Completion of the School Financial Value Statement (this is a return where we look at how effective the school is in terms of financial management and provide evidence to Leeds City Council).
11. Reviewing the school Premises development plan and deciding on priorities for the coming 12 months.

It has been a busy and challenging year for the resources committee but it is fabulous to see Tranmere Park Primary School thrive in an ever-changing environment and we look forward to 2016/17.