

## **Tranmere Park Primary School** **Resources Sub-Committee Annual Report 2016-2017**



This school year we have seen the Resources committee membership grow from the quorum three members - Kirsten Finley, Clare Wright (Chair) and Stacey Fletcher to five. The two new members are Mr Robert Atkinson (appointed October 2016) and Mr Mark Lewis (appointed March/April 2017). Although the Resources committee is a relatively fresh team it has a range of complimentary skills to help determine, monitor and review school activities.

The Resources committee have been charged by the full governing body with overseeing the effective use of all of the schools resources to the best of their abilities. Resources covers everything from money coming into school from the local authority to the impact of teaching and support staff employed by the school on the budget, as well as all buildings, land, materials within the school. It is our job to make sure everything and everyone in school makes a positive contribution to your child's education with value for money being an underlying principle. If the governors feel that the school is not operating efficiently as it could it is imperative that the challenge is made and the situation resolved, especially in the environment of reduced government funding the financial health of the school can deteriorate quickly. This year was particularly challenging due to decreases in income which resulted in tough staffing decisions at the end of the last financial year, however the excellent work done through Noctua and income generating projects such as the summer holiday Club have helped increase the amount of other income received by the school.

Specific areas covered by the resources committee in the last 12 months have included:

1. Agreeing the school budgets for the coming financial year and recommending their adoption to the full governing body.
2. Reviewing schools performance against the agreed budget and challenging any significant variances to ensure the financial viability of the school is maintained.
3. Undertaking health and safety reviews of the school premises and making recommendations for any improvements identified.
4. Reviewing the policies and procedures relevant to the schools resources and ensuring they are fit for purpose (including educational visits).
5. Considering the impact of staff changes within the school against the approved budget to include recommendations of pay awards where applicable.
6. Considering the impact of the bulge cohort moving through school and discussing how best to arrange classes within the school to accommodate them with available staff and funds.
7. Monitoring the progress of building works / improvements within school to including the defects and on-going water, electricity, boiler, security gate issues. There has also been some footpath resurfacing; redecoration of the main entrance, staff room, KS1 shared areas and ITC suite.
8. Setting rents for commercial and community groups using the schools space (this in turn generates additional income for use within school).
9. Agreeing dinner money and milk charges for the forthcoming year.
10. Completion of the School Financial Value Statement (this is a return where we look at how effective the school is in terms of financial management and provide evidence to Leeds City Council).
11. Reviewing the school Premises development plan and deciding on priorities for the coming 12 months.

It has been a challenging year for the resources committee but it is tremendous to see Tranmere Park Primary School perform in the top 5% of schools nationally with lessening resources, amid uncertainty on the future school funding. We look forward to rising to the challenges that 2017/18 may bring.