



Noctua
Train • Teach • Lead • Learn



TRANMERE TIMES NEWSLETTER

Friday 8th September 2017

General School Information/Dates

Please visit the [Headteacher's Blog on the school website](#) for more information on what's been happening in school recently

Welcome back to all our Tranmere families, both old and new, after a – hopefully – restful summer break. We are all ready for a little routine back in our lives I'm sure! The children have met their new teachers and we have had a calm and settled start to the new school year. Everyone looked very smart and ready for school in their new uniforms – please ensure all items are clearly named as lost property soon builds up with expensive coats, shoes and sweatshirts.

A special welcome to our new children Sonny in Year 6, Louis and Mani in Year 5, Evie in Year 3 and Xanthe in Year 2. We're sure they will settle in no time. Of course there will be 45 more new faces as our two Reception classes start to arrive next week.

Over the summer, the school hall has received a facelift, being redecorated and having some very smart stripes and school logo added. In addition, we've launched our re-named school teams – Hydra, Phoenix, Minotaur and Pegasus – with some large graphics panels in the hall and small panels in each classroom. We've also started our work on improving the KS2 playground by installing a rubber play surface under the adventure playground. We aim to re-surface the KS2 playground and re do the playground markings this school year.

School Development Work

As always, a new school year brings a new School Development Plan with a number of areas we will be working on over the academic year.

This year our priorities are:

- Consolidating the work on whole class reading introduced in 15/16.
- Introducing a whole school editing policy – 'Tranmere Track' aiming to specifically teach children the skills to edit their work
- Extending the 'Learning behaviours' focus from Pupil Mentoring folders to become part of usual classroom practice.
- Replacing class bulletins with knowledge organisers
- Introducing our new school ethos each week. We'll tell you about an aspect of this work in detail.

This Week:

'Knowledge Organisers'

As a part of the continual review of our curriculum offer, we have been reviewing the content of our curriculum to ensure that there is a much greater emphasis on the 'powerful knowledge' that children need in order to not only truly understand concepts, but also to enable them to apply the knowledge, offer informed explanations, make links and spot patterns. Crucially, it will also provide them with the essential foundations for the next part of their educational journey and beyond.

Like all maintained schools in England and Wales, we have to follow the National Curriculum. Whilst we will continue to use this as our framework, we will not limit our curriculum content to the knowledge, skills and concepts covered within it. Rather, we intend to raise our expectations and not restrict the depth and breadth of children's understanding.

To help meet this challenge, we are producing 'Knowledge Organisers' which are the 'go-to' documents outlining the essential knowledge that teachers will be covering across a topic unit; including dates, key people, vocabulary, definitions, and other contextual or technical information. These 'Knowledge Organisers' will be shared with pupils, parents and carers – with the aim that everyone knows exactly what is being taught, and what the children need to learn.

Knowledge Organisers will replace the Class Bulletins and will be published half termly.

Staffing for September 2017

CLASS	YEAR GROUP	TEACHER
Robins	YR	Miss Beestin
Bluebirds	YR	Miss Marsden
Eagles	Y1	Mrs Gibson
Skylarks	Y2	Miss Bell
Hérons	Y2	Mrs Wright & Mrs Holland
Red Kites	Y3	Mr Houseden
Woodpeckers	Y3	Mrs Pass
Wrens	Y4	Mr Joynson
Falcons	Y4	Mr Beech
Puffins	Y5	Mrs Pass
Kingfishers	Y5/6	Mrs Tate
Doves	Y6	Mr Sutton / Mrs Savage

In the school offices, Mrs Sanderson, Mrs Reeve and Mr Raw are available to help with your queries.

Please note that the following members of staff are members of the School Leadership Team:

Mrs Finley	Headteacher
Mrs Hodgson	Deputy Headteacher
Mr Sutton	Assistant Headteacher
Mr Beech	Year 5-6 Phase Leader
Mr Joynson	Year 3-4 Phase Leader
Mrs Gibson	Year 1-2 Phase Leader
Miss Marsden	Early Years Phase Leaders
Mrs Sanderson	School Business Manager

Mrs Hodgson and Mrs Martin are the school's Designated Child Protection Officers and Mr Beech is our SENCO – Special Educational Needs Co-ordinator. Please do not hesitate to contact any member of the school team if you have any concerns.

Mrs Martin's Nurture room is located between Skylarks class and Eagles class. Mrs Martin has a parent/carer drop-in session every morning between 9.00-9.30 am for you to call into school informally to discuss any pastoral issues e.g. friendship issues, bereavements, loss or separation etc. Just call into the school entrance and Mrs Martin will see you.

Mrs Finley is also available to speak to whenever needed – either on the playground in the morning or by appointment at other times.

As Tranmere Park was accredited as the Lead Teaching School for the Noctua Teaching School Alliance in the summer term Mrs Finley will be supporting other schools for Noctua every Wednesday and Mrs Hodgson will be Acting Head on these days.

Safeguarding and Child Protection Tranmere Park Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The school is committed to working closely with parents/carers for the benefit of the children. The designated members of staff within school are Mrs Hodgson and Mrs Martin. If you have an issue you would like to discuss, Mrs Martin will be running her usual daily drop-in sessions (8.45 – 9.30) or Mrs Hodgson is available by appointment.

For more information regarding safeguarding and child protection and the way in which we work with other agencies please see the school website. All policies and information (including who to contact) are available under the 'School' and then 'Safeguarding' tabs at the top of the page.

Medical Notice Board – Response required

It is crucial that we have a record in school of any current severe medical or health conditions regarding your child/children. This information is displayed on a notice board in the staff room in order to ensure that all staff working with your child are aware. **A 'Medical Healthcare Plan' form has been sent home in your child's book bag this week. We request that you fill in the form with details of any diagnosed severe medical or health conditions and return it to**

school as soon as possible (and no later than Friday 23rd September). Even if there are no conditions to report we would appreciate this being written on the form and it still being returned to school. This week Mrs Martin is speaking to parents where we are already aware of a condition in order to update the forms. In this instance, the blank form sent home tonight does not need to also be returned. Thank you for your support with this important task.

Asthma

We are reviewing ALL medical information and would like to establish that all details are up to date and correct. If your child has asthma please complete the letter sent out this week (even if you had previously notified school of your child's medical conditions). **If your child has recently been diagnosed with asthma and school are not aware please ask for a copy of the letter from the school office.** Thank you.

Medicine in school

Only medicine prescribed by the doctor will be given in school. After seeking medical advice medicines prescribed three times a day can be administered at home. Therefore only prescribed medicines to be taken four times a day will be administered in school. A form will need to be completed which is available on the school website or from the school office.

Tranmere Times

Please remember to inform school of any changes to your e-mail address to ensure that you receive the Tranmere Times and other documents that we send by e-mail. Tranmere Times is also published weekly on the school website. Please do not press the unsubscribe button otherwise you will receive no communications from school. The school is also active on facebook and twitter – like us on facebook or follow us (@tranmerepark) to receive school news via social media.

Lunch Menu

The menus for the Autumn and Spring one term are attached to tonight's Tranmere Times and are also on the school website.

Other Letters

You will receive a leaflet from your child's class teacher today with details of important days in their class e.g. PE or swimming, when homework will be set and the names of any adults who will be working with their class. The letter also details where you will find homework grids and bulletins on the website.

Each child will also have a home school diary which will be checked weekly. If you have any queries or comments please feel free to use the home school book. Of course, teachers will always be happy to talk to parents at the end of the school day.

We have now launched the Tranmere Parents Information Directory on our website. To access the directory click on the parent tab at the top of the home screen page.

Tranmere-Parent-Info: x

www.tranmereparkleeds.sch.uk/wp-content/uploads/2017/09/Tranmere-Parent-Information-Directory-06_09_17.pdf

Parent Information Directory

Tranmere Park Primary School

Be Yourself. Be Your Best. Be Team Tranmere.

Contents

- Page 2: Headteacher's Introduction
- Page 2: Working with parents.
- Page 3: Key information.
- Page 4: Who's Who.
- Page 5: Topics that are being taught in each year group in school this year.
- Page 6: Moving into Year 1.
- Page 7: Moving into Year 2.
- Page 8: Moving into Year 3.
- Page 9: Moving into Year 4.
- Page 10: Moving into Year 5.
- Page 11: Moving into Year 6.
- Page 12-15: Understanding how our school works.
- Page 16: What to do if...
- Page 18: Frequently asked questions
- Page 19: Term dates 2017 - 2018
- Page 20: Our Golden Values

Everything you need to know

Mrs K Finley, Headteacher, says...

Many thanks for picking our wonderful school to educate your child.

Support

To help you better understand how our school works, and to remember what we need you to do, we have written this directory. It contains practically everything you will need to know for your child's year at school.

Keep this directory

Please keep this directory somewhere safe, and use it regularly. If you have a question or query, the answer should be in here. If it isn't, let us know and we will include it in next year's directory.

You and your child

I look forward to getting to know you and your child over the coming year.

Key information

What are our school times?

Reception, Year 1 and Year 2

- 8.50am: start of school day.
- 12.00: midday to 1.10pm: lunch.
- 3.15pm: end of school day.

Year 3, Year 4, Year 5 and Year 6

- 8.50am: start of school day.
- 12.10pm – 1.10pm: lunch.
- 3.15pm: end of school day.

Please collect your children promptly at the end of their school day.

Wraparound Care

Tranmere Out of School Club is privately owned and run by Mrs Sarah Rhodes, during term time only. The clubs operate from KS1 and the School Bungalow.

- Breakfast club is open from 7.45am to 8.55am.
- After school club opens from 3.15pm until 6.00pm.

For more information please contact Mrs Rhodes: Telephone: 0775 7789260 or email: rhodes199@hotmail.com.

Arrivals and departures

The school is responsible for the welfare of the children from five minutes before the start of morning school and for five minutes after the end of school. Beyond these times the school cannot guarantee protection and for parents are responsible.

Food in school

Our school menus have been designed delicious and healthy choices for your child local produce wherever possible. The school provides produce for use in the school kitchen which reflects the ethical, cultural and of all our pupils.

Free school meals

All children in Reception, Year 1 and Year 2 are entitled to a free school meal. For older children, the receipt of certain benefits. If you think you are eligible for free school meals, please ask in school office.

Packed lunches and snacks

We ask that children only bring in healthy for their mid-morning snack or in their lunch should not bring in crisps, chocolate or too many sweets. Free fruit at break have access to our tuck shop where the vegetables and yoghurt. Healthy choice are encouraged through newsletters to discussions with pupils.

Drinks in school

Children should bring only water to school. Important and aids learning and we encourage children to drink water regularly and it is freely available in school.

The Proposed Dates Calendar for this academic year is now available to view on the school website and attached to tonight's Tranmere Times.

Parking Reminder and One Way System

Could we remind parents to try to adhere to the one way system around the Tranmere Park Estate and also to park considerately at the start and end of the school day. Please be thoughtful if you must park close to school. You may wish to consider parking and walking to alleviate congestion around school. This is a perennial cause of tension with local residents so please respect their driveways (don't block them!) and don't park on grass verges.

Early Morning Procedures

Children in Key Stage 1 and Key Stage 2 will line up in the playground at 8.50am when the whistle is blown. Parents are free to leave the playground at this stage. However, if parents wish to remain in the playground once the children have lined up, can we please ask you to stand back and wait until all the children have gone into school before leaving the playground. This is to encourage independence and to avoid the congestion of buggies/parents/children all using the pathways at the same time. Pupils should be on the playground for 8.50am at the very latest.

Once the class have entered school through their classroom door the door will be promptly closed. Therefore, any child who comes into school after the doors have closed must enter school via the front entrance and not through any other door to sign the signing in and out book and stating the reason for being late. This is to ensure they are accounted for in school.

The school gates will be locked at 9.15 am and will be re-opened at 3pm. During the school day please use the side gate on Ridge Close to access the school office to drop off/collect children.

If you need to take your child out of school for an appointment during the school day can you please ensure that you complete the signing in and out book. For hospital appointments please bring your appointment letter into school prior to the appointment or on the day.

If your child is unwell please telephone school on 01943 875050 as soon as possible on the first morning of absence and leave a recorded message.

The school day finishes at 3.15pm. Once a child has been handed over by school staff to parents/carers, it is the parents/carers responsibility to ensure the safety of the children they are collecting.

The school grounds must be cleared promptly and by no later than 3.30pm (unless your child is attending an after school club). This is because the school grounds are **NOT** secure after 3.15pm and we are unable to guarantee pupil safety. Pupils playing on the school grounds after the end of the school day are problematic for Before and After School Club and other lettings who need to ensure the safe supervision of their pupils. In addition, we often book essential maintenance works to take place after the pupils have left and contractors may be on the school grounds.

The toilets at the back of the hall are out of bounds due to the close proximity of the car park and traffic. In an emergency if your child wishes to use the toilet at the end of the day please use the front entrance to regain access to the school premises.

Children are reminded that if their parent/carer has not collected them at the end of the day they must return to school.

PLEASE COULD YOU REINFORCE THIS MESSAGE AT HOME AND ALSO ENSURE YOUR CHILDMINDER OR OTHER FAMILY MEMBERS ARE AWARE OF THESE PROCEDURES.

Adventure Playground

Soon after the adventure playground was installed there were a number of accidents (mostly occurring after school) on the 'Hand over Hand' apparatus (monkey bars), which resulted in injury. After investigation, it was discovered that most of the accidents were the result of incorrect use of the equipment.

Consequently, we introduced the following procedures, after consultation with the Health & Safety Department at Leeds City Council.

- The 'Hand over Hand' apparatus is limited to use by children in Years 5 & 6 only, once training has been given (this will take place next week), and subject to parental approval – Any year 5/6 parents who do not wish their children to use the monkey bars please send a note into school.

The other apparatus in the adventure playground can be used by all children in Key Stage 2, unless parents inform school otherwise. Parents of children in Years 3 and 4, please let school know if you do not wish your child to play on the other apparatus.

Please note children are not permitted to use this equipment before or after school.

School Milk

The deadline for ordering school milk for this term has now passed. Any parents who missed the deadline and would like to order milk for their child for the spring term will be given the opportunity to do so in December.

Cross Country

Cross country will be starting on Tuesday 19th September. The first 4 sessions are for everyone in Years 3, 4, 5 and 6 who would like to try cross country. If children are interested in trying the club please come to Woodpeckers classroom at 3.15 on Tuesday 19th September. When the session is finished please can the children be collected from outside Red Kites at 3.40pm. Outdoor trainers are essential to take part. Many Thanks Mr Housden.

Important Information

School Dinner Money

From September school meal prices have increased to £2.40 per meal £12.00 per week. Please be reminded that meals must be purchased for the full week ahead.

As previously notified last year's year 2 children who have moved to year 3 will no longer be entitled to Universal Free School Meals. Yesterday we sent home a letter to Year 3 parents explaining how to use the on-line payments system (our preferred method of payment). If any other KS2 parents would like to use the on-line payments system and do not have a log in please contact the school office and we will arrange one for you.

Dinner Money for Years 3-6 for the first half term of the new academic year (Wednesday 6th September to Friday 20th October (33 days) is £79.20.

Assemblies

More information on assemblies will be published next week.

Forthcoming Dates

2017		
Monday	4th September	TRAINING DAY
Tuesday	5th September	TRAINING DAY
Wednesday	6th September	SCHOOL OPENS FOR THE START OF THE AUTUMN TERM
Wednesday	27 th September	Social Evening for all <u>new</u> parents 6.00pm
Thursday	12 th October	Tempest photographer in school (individual/sibling photos)
Friday	13 th October	Harvest Festival
Friday	20th October	SCHOOL CLOSSES FOR HALF TERM HOLIDAYS at 3.15pm
Monday	16 th October	Pupil Mentoring Week
Monday	23rd October	AUTUMN HALF TERM – SCHOOL CLOSED
Monday	30th October	TRAINING DAY
Tuesday	31st October	EYFS TRAINING DAY
Tuesday	31st October	SCHOOL RE-OPENS TO YEARS 1 - 6
Monday	6 th November	Themed Week in School
Tuesday	7 th November	Open Day for Prospective Parents 9.30 am
Thursday	9 th November	Open Day for Prospective Parents 1.30 pm
Tuesday	14 th November	Parent/Teacher Consultation Evening 3.30pm – 7pm
Thursday	16 th November	Parent/Teacher Consultation Evening 3.30pm – 5pm



Special Mention



On Thursday morning we hold a Special Mention Assembly to celebrate achievements within school. If your child has achieved something really special outside of school we would be pleased to announce this on Tranmere Times. Please e-mail Mrs Reeve on victoriareeve@tranmerepark.leeds.sch.uk

Below are the children who received a Special Mention this week in Special Mention Assembly

There was no Special Mention Assembly this week.

Extended Services

The Clubs List for this half term is on the website and attached to tonight's Tranmere Times.

Attendance

Our school target for attendance set by the Leeds City Council Attendance Strategy Team is 97%. The class averages for the week from the 6th – 9th September.

ROBINS		WOODPECKERS	100%
BLUEBIRDS		WRENS	100%
EAGLES	93.5%	FALCONS	100%
SKYLARKS	98.9%	PUFFINS	99.4%
HERONS	96.7%	KINGFISHERS	100%
RED KITES	100%	DOVES	97.0%

Well done to Red Kites, Woodpeckers, Wrens, Falcons and Kingfishers.

P.T.A.

Kirsten Finley
Kirsten Finley
Headteacher



INVESTORS IN PUPILS



NPQH Leadership
Development School
National College
for School Leadership

