



Tranmere Park Primary School

School development plan

2018-19

Key aspects of School Development in 2018-19

Priorities identified for inclusion within the School Development Plan have arisen from our School Self Evaluation Processes. Self-evaluation and school improvement are inextricably connected and we constantly self-evaluate – our SEF (Self-Evaluation Form) is reviewed on a termly basis by the Senior Leadership Team and published on the website. Similarly, we constantly consider actions and directions which might drive forward further school improvement. During these audits and reviews, existing SEF content is reviewed, as are, crucially, outstanding actions on action plans. From these processes, actions are identified for inclusion within our School Development Plan. The following are our priority areas for development in the 2018-19 academic year.

Action plan: Teaching, Learning and Assessment – Core Subjects	Action plan: Teaching, Learning and Assessment- Enrichment	Action plan: Personal Development, Behaviour and Welfare	Action plan: Outcomes for Children and Learners
Core subjects of English and Maths	Science and the foundation subjects	Social, moral, spiritual, cultural development and health (emotional and physical)	Including SEND, pupil premium, interventions
'Closing the Vocabulary Gap' Link Governor – Hannah Lockwood Responsible member of staff – Kirsten Finley RIC Reading approach extended into Maths Link Governor – David Winters Responsible member of staff – Sarah Gibson 'Maths Mastery– what next?' Link Governor – Helen Perry Responsible member of staff –Phil Joynton	Review foundation Curriculum for 19/20 and beyond Link Governor – Barbara Burke Responsible member of staff –Victoria Marsden	Outdoor Learning initiative Link Governor – Barbara Burke Responsible member of staff –Alison Hodgson Mental health & self regulation Link Governor – Marie Stout Responsible member of staff – Ben Sutton	Review of intervention strategies for 18/19 Link Governor – Mark Lewis Responsible member of staff – Dan Beech



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Introduce use of Knowledge Organisers for English and Maths

Link Governor – Clare Wright

Responsible member of staff – Kirsten Finley



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Link class governors

Classes	Teacher	Governor
Robins	Miss Beestin	Barbara Burke
Bluebirds	Miss Marsden	Mark Lewis
Eagles	Mrs Gibson	Ali Hodgson, new parent governor on appointment
Skylarks	Miss Bell	Helen Perry
Hérons	Mr Housden	David Winters
Red Kites	Mrs Wright/ Mrs Holland	Kirsten Finley
Woodpeckers	Mrs Pass	Stacey Fletcher
Wrens	Mr Beech	Maria
Falcons	Mr Joynson	Victoria Marsden
Puffins	Miss Gomersall	Marie Stout



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Kingfishers	Mrs Tate	Hannah Lockwood
Doves	Mr Sutton/ Mrs Savage	Clare Wright

Governor – please contact your class teacher via e-mail to arrange the date for your class visit. Please advise KF of the date.

Teachers – Governors will arrange to visit class for a session. Within that session, they will talk to the children about the role of the Governor and will spend some time looking for evidence of School Development initiatives. They may talk to children during the session, look in books, look at displays, etc.



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Governor Monitoring

assessment data | lesson observation | learning walk | learning conversation | book scrutiny | planning scrutiny | round table moderation | learning environment | stakeholder feedback | files

	autumn 1	autumn 2	spring 1	spring 2	summer 1	summer 2
routine:	routine monitoring should include reference to disadvantaged pupils as much as possible					
Parent Voice	Governors to review parent feedback from Pupil Mentoring process – Pupil Support Sub Committee	Governors to attend Parent Consultation events	Governors to review parent feedback from Pupil Mentoring process – Pupil Support Sub Committee	Governors to attend Parent Consultation events	Governors to review parent feedback from Pupil Mentoring process – Pupil Support Sub Committee	Governors to review parent feedback from End of Year Reports – Pupil Support Sub Committee
Pupil Voice	School Council Governor to attend School Council meetings – Barbara Burke	Pupil Support Sub to conduct Pupil Interviews - Safeguarding	School Council Governor Barbara Burke to attend School Council meetings	Pupil Support Sub to conduct Pupil Interviews – Bullying/Feeling Safe	School Council Governor Barbara Burke to attend School Council meetings	Pupil Support Sub to conduct Pupil Interviews – Pupil Premium
Governor Learning Walk/Book Scrutiny		Dec 2018 – 10-12		March 2019 – 1.30-3.30		June 2018– 5.30-7.30
Governor Marketplace			Feb 2019 – 6-8			



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Governance

Full Governing Body	<input type="checkbox"/> Instrument of government (frequency – GB to decide) <input type="checkbox"/> Minutes of, and papers considered at, meetings of the governing body and its committees (frequency – NA) <input type="checkbox"/> Register of business interests (frequency – GB to decide, subject to LA scheme)	<input type="checkbox"/> Registers of pupils' admissions and attendance (frequency – live) <input type="checkbox"/> EYFS (covered in other policies, procedures, documents)	
	T1.1	T2.1	T3.1
Teaching, Learning and Assessment	<input type="checkbox"/> End of year assessments, data sets <input type="checkbox"/> Pupil premium <input type="checkbox"/> Monitoring, evaluations, moderations <input type="checkbox"/> Policies: focus: curriculum & AGENDA ITEMS	<input type="checkbox"/> Term 1 assessments <input type="checkbox"/> Pupil premium <input type="checkbox"/> Monitoring, evaluations, moderations <input type="checkbox"/> TA deployment <input type="checkbox"/> Policies: focus: Reading/Writing & AGENDA ITEMS	<input type="checkbox"/> Term 2 assessments <input type="checkbox"/> Pupil premium <input type="checkbox"/> Monitoring, evaluations, moderations <input type="checkbox"/> Policies: focus: maths & AGENDA ITEMS
Pupil Support & Personnel	<input type="checkbox"/> Attendance data <input type="checkbox"/> Attendance intervention impact <input type="checkbox"/> Behaviour data (ie warnings tracker) <input type="checkbox"/> Behaviour intervention impact <input type="checkbox"/> Cause for concerns (ie tracker) <input type="checkbox"/> PE money <input type="checkbox"/> Policies: Relationships and behaviour management (ie school behaviour (frequency – HT to decide); behaviour principles written statement (frequency – GB to decide)) SEN (frequency – GB to decide) <i>Managing Medicines</i> <i>Uniform</i> <i>Single equality scheme</i> & AGENDA ITEMS	<input type="checkbox"/> Attendance data <input type="checkbox"/> Attendance intervention impact <input type="checkbox"/> Behaviour data <input type="checkbox"/> Behaviour intervention impact <input type="checkbox"/> Cause for concerns <input type="checkbox"/> PE money <input type="checkbox"/> Policies: SRE (ie sex education) (frequency – GB to decide) Central record of recruitment and vetting checks (frequency – live document covering current employed staff) Child protection policy and procedures (frequency – annual) Statement of procedures for dealing with allegations of abuse against staff (frequency – GB to decide) & AGENDA ITEMS	<input type="checkbox"/> Attendance data <input type="checkbox"/> Attendance intervention impact <input type="checkbox"/> Behaviour data <input type="checkbox"/> Behaviour intervention impact <input type="checkbox"/> Cause for concerns <input type="checkbox"/> PE money <input type="checkbox"/> Policies: Home-school agreement (frequency – GB to decide) <i>Physical activity</i> <i>Food in school</i> <i>Packed lunch</i> <i>Attendance</i> <i>Educational visits</i> <i>Care and control</i> & AGENDA ITEMS
Resources (Estate, Finance, Health & Safety)	<input type="checkbox"/> Pupil premium <input type="checkbox"/> PE money <input type="checkbox"/> Health and safety inspection <input type="checkbox"/> SFVS (Financial Value Standard) <input type="checkbox"/> Performance management <input type="checkbox"/> attend: budget overview (Finance Officer meeting)	<input type="checkbox"/> Pupil premium <input type="checkbox"/> PE money <input type="checkbox"/> Benchmarking exercise <input type="checkbox"/> Health and safety inspection <input type="checkbox"/> Review estate management (use London LA compliance monitoring)	<input type="checkbox"/> Pupil premium <input type="checkbox"/> PE money <input type="checkbox"/> Review financial year and agree new budget <input type="checkbox"/> Health and safety inspection <input type="checkbox"/> attend: budget overview (Finance Officer meeting) <input type="checkbox"/> Policies:



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	<input type="checkbox"/> Policies: Health and safety (frequency – GB / LA to decide) Freedom of information (frequency – GB to decide) Governors' allowances (schemes for paying) (frequency – GB to decide) Others for premises management (refer to *) & AGENDA ITEMS	<input type="checkbox"/> attend: budget overview (Finance Officer meeting) <input type="checkbox"/> Financial Value Standard <input type="checkbox"/> Policies: Accessibility plan (frequency – every three years) Equality information and objectives (frequency – every four years and publish annually) <i>Safe working</i> <i>ICT acceptable use</i> <i>Esafety</i> <i>Crisis management plan; continuity plan</i> & AGENDA ITEMS	Charging and remissions (frequency – GB to decide) Data protection (frequency – at least every two years) Admissions arrangements (frequency – annually; refer to*) Complaints procedure statement (frequency – GB to decide) & AGENDA ITEMS
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*policies in **bold** are statutory, as set out in *Statutory policies for schools: Advice on the policies and documents that governing bodies and proprietors of schools are required to have by law* (February 2014, DfE)



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