

# Parent Forum

05/11/2019

09:15am

Tranmere Park Primary School

<b>Chair</b>	Kirsten Finley
<b>Minutes</b>	Mark Howorth
<b>Attendees</b>	Eleanor Moss (Robins) Kuldeep Bagri (Bluebirds) Jodie Davis (Bluebirds) Lucy Owen (Eagles) Francesca Lewis-Calzado (Skylarks) David Wright (Skylarks/ Woodpeckers) Alison Bull (Red Kites) Samantha Goodison (Woodpeckers) Joanne Cooke (Falcons) Helen Careford (Falcons/Doves) Liz Worley (Puffins) Claire Armstrong (Doves)
<b>Apologies</b>	Fanny Walters (Doves)

## Minutes

**Agenda item:** Update from Headteacher

**Presenter:** K. FINLEY

### Discussion:

KF introduced the School Development Plan to the Parent Forum and outlined the purpose and necessity for the document. The document contains contextual information relating to school and KF outlined the sections relating to curriculum development and the strategy of the school. The priorities for the school this year were identified as writing at greater depth. The school has bought into a new marking system which will mean that writing will be assessed alongside a national standard. Another priority is maths and Timestable Rockstars which is being rolled out over this term. The final priority for the school is building on the success of the muddy puddle days and is around outdoor learning for school. This will incorporate our Forest Rangers programme. The focus of this will be on resilience, behaviours and mindfulness. It was introduced as an intervention initially and is now expanded to include a diverse group of students undertaking the activities.

### Action items

*The forum suggested that it should be explained to parents and to the children that this has been used as an intervention and that the groups undertaking Forest Rangers will be changed periodically, as deemed appropriate.*

### Person responsible

Teaching Staff

### Deadline

Next Meeting

**Agenda item:** Celebrations and Concerns

**Presenter:** All Attendees

### Discussion:

Each class provides feedback from parents within each class.

Robins – Balls are hitting the reception children at break and lunch times – possibly due to the location of the bin on the playground.

*ACTION AND REPLY – WE WILL MOVE BIN AWAY FROM FOOTBALL PITCH ON PLAYGROUND*

Communication has been really good from the teachers and staff since coming into the school and there is lots of interaction.

*REPLY: Many thanks, we will ensure this continues throughout the year*

Bluebirds – Communication has been great between staff and parents

*REPLY: Many thanks*

Can homework completed at home be emailed to school (photographs etc)?

*REPLY: Yes, please send any homework to [secretary@tranmerepark.leeds.sch.uk](mailto:secretary@tranmerepark.leeds.sch.uk)*

Eagles – Can PE lessons be outside more frequently as we have heard that some PE lessons have been cancelled recently?

*REPLY: Eagles PE lessons are every Friday. Unfortunately, we have not had two lessons due to the weather. Please could parents ensure that children have the appropriate PE kit for outdoor sessions.*

Several parents are less interested in PE and are really pleased with the progress their children are making in other areas, thank you

*REPLY: We are also pleased with the progress the children are making*

Please can staff remind and encourage the children to drink water?

*REPLY: The children are able to drink water throughout the day and we try and encourage them to drink more.*

The staff in the class have all been really friendly, thank you

*REPLY: Many thanks*

Please can more guidance be given to parents around what is coming home and which night to expect things coming home?

*REPLY: A class leaflet was given out (paper copy) at the start of the year which details this information. If you require another copy please go to our website <http://www.tranmerepark.leeds.sch.uk/classes/eagles/>*

The homework has been really positive, thank you

*REPLY: That's good to hear, thank you*

The children in the yellow team were a little disappointed that everyone was in non-uniform due to the muddy puddles day when they did not win last year at all.

*REPLY: The school will consider giving an extra long break to the team that wins where a muddy puddle day is on the same day as the house non-uniform days at the end of each half term.*

Skylarks – The children are expected to tell the teacher when there is something in the yellow reading diaries. If they forget or do not tell the teacher that a comment is written in the diary then the comment is missed. It is felt that it is a lot to ask the kids to pass on these messages, could the staff not look in the diary without the children having to raise it?

*REPLY: Staff will look in the diary at least once a week. Where a comment is important, this could be passed to the teacher or staff at the start, or end of the school day (or through Tranmere Out of School Club), or you could email the school through [secretary@tranmerepark.leeds.sch.uk](mailto:secretary@tranmerepark.leeds.sch.uk) with your comments or queries. If your message is important or urgent, please always use the email address.*

Not as many stickers appear to be given out as when the children were in reception

*REPLY: As the children are older, stickers are not used as often as team point rewards and so the children will not receive as many stickers as they did in their Reception year.*

The transition from Reception to Year 1 appeared to be difficult for some children going into the split year class, please can more be done to support this moving forward?

*REPLY: We work really hard on making the transition as smooth as possible. At the start of the term the new Year 1s have lots of opportunities to learn through play and the timetable is gradually increased. In the initial two weeks, the Reception staff team spend time with small groups supporting the children. A parent evening is also held to discuss how we support transition. The KS1 team are really pleased with how the Year 1 children have settled this year. Please let us*

know if you have any concerns so we can address them straight away. Miss Bell and Mrs Gibson (Phase Leader) are always available, please come and chat to us.

Can the school develop or use an app for school dates, messages, trip payments etc?

*REPLY: The school is constantly looking to improve and move with technology with regards to making communication easier with parents. There is a cost for both app development and/or procurement which is being looked at but at this time is not something which we can do. We use Twitter, Facebook, direct email and SMS Text Messaging, as well as our Website to share news, pass information and ensure that parents have all of the information they require. We will continue to look into available products that will help us with communication.*

Sometimes the homework is too easy. That being said, sometimes it can be too hard. Can the school provide a list of websites or other resources to parents who wish to do extra work?

*REPLY: The school will aim to make homework achievable and will target the middle attainment of the class. The school will look to put together a list of website resources parents could look to use, as requested. This would not replace or negate the necessity of homework being completed.*

Herons – We understand that our children are now using Times Tables Rockstars for times tables. We do not know anything about it at the moment so some parents have not been doing anything on timetables since September.

*REPLY: TT Rockstars is being rolled out this term! More information will be coming out shortly.*

Red Kites – Miss Ingram is really approachable and has been great, thanks!

*REPLY: Many thanks!*

Can the children do more trips to local places as there is lots to see locally?

*REPLY: This is dependent on the curriculum and what we are teaching at the time*

Could more notice be given for events such as the 'Trashion Show'?

*REPLY: We aim to provide as much notice as possible for all such events and assemblies. Although the Trashion Show was not on the Tranmere Times, we usually ensure that all future events are on there. Please check and read the Tranmere Times for events and sessions that you can come along to and support, as well as our Facebook page and Twitter!*

*REPLY: The 'Trashion Show' date was first sent out on the Homework Grid which was posted to the website on the 6th September. The Year 3 & 4 team then sent out a reminder via the school website and social media two weeks before the event. Please continue to check on these.*

Are the classes rotated at dinner times?

*REPLY: Yes, the classes are rotated to ensure that the children have different times to come in through the break.*

Woodpeckers – Please can the homework answers be on the Tranmere Times?

*REPLY: The homework answers are published on the school website each week and these should then also be available via our social media channels. Attaching the homework answers for all seven year groups to the Tranmere Times would be a very difficult task to coordinate reliably and would result in the Tranmere Times document becoming too large to email when there are a lot of pages to attach.*

Is there a shortage of reading books as we do not seem to be getting many sent home?

*REPLY: Reading books are sent home on a Monday for children who are still on the school reading scheme. The children place the books in their tray when they have read with a member of staff and are reminded to put them in their bookbags at the end of the day. A number of children have been forgetting to place their books into their bookbags at home time which might account for books not arriving home. We will be continuing to work with them to develop this independence in this area. If you have any further questions, please speak to Mrs Pass.*

Wrens – No representative from Wrens is currently in the forum. Interested? Please contact the school office!

Falcons and Puffins – The reward raffles are very good, especially by Miss Taylor

*REPLY: Many thanks!*

The muddy puddles days are very good

*REPLY: We are glad that the children enjoyed them. Outdoor Learning is one of our school priorities this year so it's nice to hear that the children are benefitting from this already.*

Thank you to Miss Gomersall and Miss Bell for the Sports Day at Prince Henry's. It went very well

*REPLY: Thank you! Both members of staff were very proud of all the children who took part, another shining example of Team Tranmere!*

Please can you explain the gates on the steps in the middle of the playground?

*REPLY: These were added for the safety of all students and staff. The steps have become increasingly loose and we are looking to get these re-laid. We also have a wheelchair user on the top playground and for their safety, the gates have been added to ensure that the playground is safe for them to use. It can be opened and will be opened for emergency purposes.*

Kingfishers - No representative from Kingfishers is currently in the forum. Interested? Please contact the school office!

Doves – The dissection was really good

*REPLY: Thank you*

Please can the calendar be put on the website?

*REPLY: It is! The link is here <http://www.tranmerepark.leeds.sch.uk/wp-content/uploads/2019/10/DATES-FOR-THE-ACADEMIC-YEAR-2019-2020-1.pdf>*

Your results last year were really good

*REPLY: Many thanks and congratulations to all of the parents, carers and students for all their hard work!*

<b>Action items</b>	<b>Person responsible</b>	<b>Deadline</b>
✓ Move the bin on the lower playground	M HOWORTH	08/11/2019
✓ Create a list of website resources for parents who wish to do extra work	M HOWORTH	Next Meeting date
✓ Provide more information about TT Rockstars	B SUTTON	This Term

### ***Other Information***

---

The next Parent Forum will take place on December 17<sup>th</sup> at 09:15am.

Please ensure that any personal or individual concerns are brought up with the class teacher or phase leader, not the forum, thanks.