

Tranmere Park Primary School**Headteachers:**

Mrs K Finley & Mrs A Hodgson
Ridge Close, Guiseley, LS20 8JJ

T 01943 875050

E secretary@tranmerekp.leeds.sch.ukW www.tranmerekp.leeds.sch.uk15th July 2020

Dear Parents

It has been a busy couple of weeks at school trying to keep up with constantly changing Government guidance regarding children returning to school in September. The risk assessment was finally issued to schools last Friday and we are now able to update you with our return to school plans for September.

School will be able to open to ALL year groups from Tuesday 8th September 2020, but obviously with stringent social distancing and hygiene measures in place to ensure the safety of everyone within our school community.

In less exceptional times, we would have already let families and children know about plans for their new classes and staffing proposals. We did not release this information earlier as it remained a real possibility that pupils would be returning to school in smaller group bubbles such as groups that are currently in school.

As the Government have confirmed that children are to be grouped in class bubbles in the new academic year, for September 2020, our classes and teachers are as follows:

| Phase | Year Group | Class | Teachers |
|--------------|-------------------|--------------|-------------------------------|
| EYFS | R | Robins | Miss. Beestin |
| | R | Bluebirds | Miss. Ingram |
| KS1 | 1 | Eagles | Mrs. Gibson/Mrs. Wright |
| | 1/2 | Skylarks | Miss. Bell |
| | 2 | Herons | Miss. Elliott |
| LKS2 | 3 | Red Kites | Mrs. Pass/Mrs. Carmel Holland |
| | 3/4 | Woodpeckers | Miss. Charlotte Taylor |
| | 4 | Falcons | Mr. Housden |
| UKS2 | 5 | Puffins | Miss. Gomersall |
| | 5/6 | Kingfishers | Mrs. Savage/Mr. Beech |
| | 6 | Doves | Mrs. Tate/Mr. Learmonth |

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School reports for the current school year will be posted to Google classroom on Wednesday, 15th July and children will also find out their class bubble and teachers for September at this point. Class teachers have also posted a video welcome message for their new classes.

We would also like to welcome Mr. Learmonth who is our new Assistant Headteacher, replacing Mr. Sutton who is leaving us to take up his own headship in York.

However, it will not be a return to school as we usually know it. Our return to school plan needs to involve a number of measures based on Government guidance with the aim of keeping everyone safe. Please see below for the main points and please also review the information that is attached with this letter:

- Class bubbles will not mix. Each bubble will remain in their own classroom with the class teacher and designated members of support staff. Public areas of school will not be used by the bubbles to move around school. Each bubble will stay in their own classrooms at all times except for breaks. Lunch breaks will also be taken in the classroom and children will get chance to go outside, but this will also be segregated.
- To ensure a safe drop off and collection from school, a timetable of staggered drop off and collection times will be put in place. Please refer to the attached timetable to see what time your child's class drop off/collection time will be. We are also asking parents to adhere to a one-way system when dropping off/collecting their child – please see the school map indicating the one-way routes around school. Everyone should enter school through the pedestrian Ridge Close entrance. Children are to be dropped off at their classroom doors and their parents will continue around the one-way system leaving by the top gate if they are a Key Stage 2 parent or the ginnel gate if they are a Key Stage 1 or Reception parent. Siblings may be dropped off at their classroom from the earlier time. (For example, if you have two children and one is in Year 2 and the other in Year 4, you could drop the Year 4 child off at their classroom door at the same time as bringing the Year 2 child in).
- Childrens' temperatures will be taken on arrival at school once they are in their classroom. If their temperature is over 38 degrees, we will ask that they go home until their temperature is normal. Families will be asked to follow guidance with regards to self-isolation if anyone in the household is symptomatic or if they have been in contact with anyone who has COVID. Please follow the guidance for the safety of our school community.
- PPE is available for our staff, should they wish to wear it.



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- Classrooms will be set up so that teachers can maintain the required social distance between themselves and pupils.
- Playgrounds will be zoned, and playtimes staggered so that bubbles do not mix.
- Lunch will be taken in classrooms. Pupils may bring a packed lunch or elect for a 'hot grab bag' option which is finger food such as pizza or a burger. We have attached the proposed menu for the first few weeks back.
- Uniform should be worn but items brought into school should be kept to a minimum – just a water bottle. Book bags and bags can be brought into school.
- Usual school events such as class assemblies will not take place until social distancing guidelines are relaxed.
- Tranmere Out of School Club (TOSC) will be reopening, maintaining pupil's class bubbles as much as is practicable. They will inform parents of their arrangements directly.

We realise that these changes will make school a very different place than we are all used to, but we are also confident that the children and staff at school will soon adapt and be able to return to "business as normal". We have put a lot of consideration into what the teaching will look like in September, and we will provide more information on this on our return to school. We will be attentive to transition work when the children first return, and we have also appointed an experienced member of staff to focus on wellbeing across the school this year, as we are mindful of the mental health of some of the children returning to school.

As this academic year draws to an end, I would like to thank you all for your cooperation over the last year. This year has been so challenging for so many of you and as a school we are really proud of the way that our families and children have handled such unprecedented times.

We hope that you have a great summer break and we look forward to seeing you all again in September.

Kind regards

Kirsten Finley

Kirsten Finley

Co-Headteacher



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Outstanding
Ofsted
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